

COATESVILLE AREA SCHOOL DISTRICT
SPECIAL SCHOOL BOARD MEETING MINUTES
MARCH 8, 2016
9/10 CENTER AUDITORIUM
(Immediately Following Committee Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER AT 8:10 P.M.

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Dean A. Snyder, President – <i>present via Telecom</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President – <i>present</i>	<i>(Education & Policy Committees)</i>
Stuart C. N. Deets – <i>present</i>	<i>(Finance Committee)</i>
Brenda L. Geist – <i>present</i>	<i>(Operations Committee)</i>
Bashera Grove – <i>present</i>	<i>(Policy Committee)</i>
James Hills – <i>absent</i>	<i>(Education & Finance Committees)</i>
Laurie C. Knecht – <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbuehl – <i>present</i>	<i>(Finance & Policy Committees)</i>
Deborah L. Thompson – <i>present</i>	<i>(Education Committee)</i>

General Counsel

Judy Shopp, Esquire – *present*

Administration

Dr. Cathy Taschner, Superintendent of Schools – *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning – *present*
Ronald G. Kabonick, Director of Business Administration & School Board Secretary – *present*
Jason Palaia, Director of Elementary Education & Special Education (K-5) – *present*

6. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Addition:

Consent Agenda

Recommended Motion: That the Board of School Directors approve the addition of a Consent Agenda.

Motion: Ann Wuertz

Second: Stuart Deets

Vote: 8-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

- A. Financial Statements for Period of February 20th through March 4th 2016
- A. 1) Check #6112, Payment to West Caln Township in the amount of \$120.00
- B. 3. b. 3) Human Resources - New Appointment: Lance Ziegler, Assistant Baseball Coach

Motion: Laurie Knecht

Second: Stuart Deets

Vote: 8-0-0

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the Financial Statements, and the Bills Payable list, exclusive of check #6112 payable to the West Caln Township, for the period of February 20th to March 4th 2016, as presented.

Financial Statements
Approved
Vote: 8-0-0

Motion: Laurie Knecht

Second: Stuart Deets

Vote: 8-0-0

1. **Payment to West Caln Township - Check #6112**
RECOMMENDED MOTION: That the Board of School Directors approve check #6112 payable to West Caln Township in the amount of \$120, as outlined in the Bills Payable list.

Check #6112
Approved
Vote: 7-0-1
Abstained: Siedenbuehl

Motion: Stuart Deets

Second: Laurie Knecht

Vote: 7-0-1

Abstained: Siedenbuehl

B. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. NON-CERTIFIED

- 1) Skiles, Lisa, Cook Manager for the Kings' Highway Elementary School. Letter Dated: 3/1/2016. Reason: Retirement. Effective: 3/1/2016.

b. CATA

- 1) McHugh, Sarah, School Psychologist for the Rainbow Elementary School. Letter Dated: 2/24/2016. Reason: Personal. Effective: 4/22/2016.

c. CATSS

- 1) Pollard, Kim, 6.5 Hour Aide for the Reeceville Elementary School. Letter Dated: 2/26/2016. Reason: Retirement. Effective: 4/29/2016.
- 2) Toth, Maria, Secretary for the Friendship Elementary School. Reason: Deceased. Effective: 2/18/2016.

d. FEDERATION

- 1) Stevenson, Marshall, Tradesman for the Coatesville Area School District. Letter Dated: 2/12/2016. Reason: Personal. Effective: 2/26/2016.

e. EXTRA DUTY

- 1) Austin, Larry, 7th Grade Boys' Basketball Coach for the South Brandywine Middle School. Letter Dated: 2/15/2016. Reason: Personal. Effective: 2/17/2016.
- 2) Bailey, Sceola, Head Cheer Coach for the North Brandywine Middle School. Letter Dated: 3/1/2016. Reason: Personal. Effective: 3/1/2016.
- 3) Vanemon, Michael, Boys' Assistant Soccer Coach for Coatesville Area Senior High School. Letter Dated: 2/23/2016. Reason: Personal. Effective: 2/23/2016.

2. Terminations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Terminations - Regular and Extra Duty:

a. CATA

- 1) Bendowski, Karen, Teacher for the Reeceville Elementary School. Reason: Misconduct. Effective: 3/8/2016.

3. New Appointments – Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments – Regular and Extra Duty:

a. NON-CERTIFIED

- 1) Overmiller, Katelyn, Executive Paralegal for the Coatesville Area School District. Posted: 1/15/2016. Salary: \$65,000 (Prorated). Degree: BA – History, College of William and Mary. JD – Pennsylvania State University. Years of Exp: 0. Effective: 3/21/2016 (Tentative). SP4: Pending. Pending 168 Forms.

b. EXTRA DUTY

- 1) Mier, Dustin, Coach for 9th Grade Baseball for the Coatesville Area Senior High School 9/10 Center. Posted: 11/17/2015. Salary: \$2,901.53. Effective: 3/7/2016. SP4: Staff.
- 2) Palmer, Danielle, Assistant Coach for Girls' Lacrosse for the Coatesville Area Senior High School Campus. Posted: 11/17/2015. Salary: \$2,635.88. Effective: 3/7/2016. SP4: Staff.
- 3) Ziegler, Lance, Assistant Coach for Baseball for the Coatesville Area Senior High School Campus. Posted: 11/17/2015. Salary: \$3,604.93. Effective: 3/7/2016. SP4: Approved. Pending 168 Forms.

New Appointment Lance Ziegler Approved Vote: 7-1-0 Opposed: Snyder
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Motion: Laurie Knecht

Second: Stuart Deets

Vote: 7-1-0
Opposed: Snyder

4. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Feragotti, Christina, Assistant Principal for the Coatesville Area Senior High School. Effective: 1/29/2016 – 2/10/2016 Intermittent.

b. NON-CERTIFIED

- 1) Miller, Belinda, Dual Manager for the Coatesville Area High School 9/10 Center. Effective: 2/24/2016 – 3/11/2016.

c. CATA

- 1) Lammey, April, Teacher for the Rainbow Elementary School. Effective: 5/2/2016 – 6/10/2016.
- 2) Melesky, Danielle, Teacher for the Kings' Highway Elementary School. Effective: 4/4/2016 – 6/8/2016.
- 3) Sirna, Paula, Teacher for the East Fallowfield Elementary School. Effective: 2/25/2016 – 5/6/2016.
- 4) Westmoreland, James, Teacher for the Coatesville Area Senior High School. Medical Sabbatical. Effective: 1/27/2016 – 6/10/2016.

d. FEDERATION

- 1) Leslie, Robert, Custodian for the Coatesville Area High School 9/10 Center. Effective: 1/19/2016 – 1/27/2016.

5. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Marsh, Santana, move from 4.0 Hour Food Service General Utility Worker for the East Fallowfield Elementary School to Substitute Food Service General Utility Worker for the Coatesville Area School District. Effective: 1/15/2016.

C. Berkheimer Tax Administrator Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Berkheimer Real Estate Tax Administration Agreement that reflects the proposal agreed to by the Board of School Directors on February 9, 2016.

D. Valley Forge Educational Services Contract for 2015-2016

RECOMMENDED MOTION: That the Board of School Directors approve the contract for educational services for the 2015 extended school year with Valley Forge Educational Services for the following students (*ID numbers listed below*):

10002369	60000563	90002759
10002919	90001180	10000203
10008267	17000422	10004377
10008304	70000519	11000487

E. Lindamood-Bell Contract for Instructional Services for Student ID #60000652

RECOMMENDED MOTION: That the Board of School Directors approve the contract for instructional services with Lindamood-Bell Learning Processes for the student ID number 60000652, as presented.

F. **Request to Waive Fees - Chester County Transportation Assoc. 38th Annual Bus Competition**
RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees for the use of all parking lots, three (3) classrooms, the cafeteria and the kitchen at the high school campus on April 30, 2016 for the 38th Annual Bus Driver Competition, as per the attachment.

G. **Request to Waive Fees – Coatesville Little League**
RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees from Coatesville Little League, as presented.

H. **Science Explorers Letter of Agreement - King’s Highway Elementary School**
RECOMMENDED MOTION: That the Board of School Directors approve the letter of agreement for a classroom presentation from the S.P.A.R.K.S. Foundation.

I. **Confidential Release and Settlement Agreement for Student ID #60000652**
RECOMMENDED MOTION: That the Board of School Directors approve the confidential release and settlement agreement for student ID number 60000652, as presented. (*Confidential Enclosure*)

Settlement Agreement Student ID #60000652
Approved
Vote: 8-0-0

Motion: Tom Siedenbuehl

Second: Stuart Deets

Vote: 8-0-0

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS’ REPORTS

- On Saturday April 30th, volunteers, public officials and founders of the Brandywine Creek Covenant Coalition Corporation will gather in East Fallowfield to clean up the un-kept grave sites of Civil War Veterans. Board Director Deb Thompson encouraged members of the AFJROTC and S.P.I.R.I.T. group to consider assisting with this clean up. State Representative Harry Lewis would like to place a historical marker at the site.

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 8:27 p.m. on a motion by Stuart Deets and seconded by Laurie Knecht.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or visit our website to view the video of this meeting.